

# **OPERATING INSTRUCTION for LockState Safe LS-17EN**



IMPORTANT: PLEASE READ THESE INSTRUCTIONS CAREFULLY. NOTE THE SAFE OPERATIONAL REQUIREMENTS, WARNINGS AND CAUTIONS. USE THIS PRODUCT ONLY FOR ITS INTENDED PURPOSE. FAILURE TO DO SO MAY CAUSE DAMAGE AND/OR PERSONAL INJURY. PLEASE KEEP THESE INSTRUCTIONS IN A SAFE PLACE FOR FUTURE REFERENCE.

**CAUTION:** Do not keep the keys in the safe.

Thank you for purchasing the LockState LS-17EN safe. This safe will install easily on a floor, in a closet or on a wall. This easy quick-start guide will help you through the installation and programming process.

#### 1. OPENING THE SAFE FOR THE FIRST TIME

To open the safe for the first time, remove the small central sticker on the front panel that has a picture of a key on it (see "Z" in diagram 2 below). This will reveal a keyhole underneath. Insert the key into the keyhole and turn it counterclockwise, at the same time turn the doorknob clockwise and pull the safe door open.

## 2. INSTALLING THE BATTERIES

The safe requires 4 size "AA"(1.5V) batteries. The battery compartment (see "Z" in diagram 1) is located on the back of the door. Remove the battery cover and install the batteries into the compartment, ensuring the batteries are fitted with the correct corresponding polarity. Once the batteries are installed, close the battery compartment.

# 3. PROGRAMMING THE CODE

- A. Press the red button on the back of the door near the hinges (see "X" in diagram 1), release it and you will hear two beeps.
- B. Now enter a code (3 to 8 digits) that you wish to use as a combination, and confirm by pressing the "B" button on the keypad within 15 seconds. If you wait too long before pressing the "B" button you will need to start over.
- C. Write down your new combination immediately and test your new combination to ensure that it has been programmed.

#### 4. INSTALLING YOUR SAFE

A. To install your safe on a floor or a wall, hold the safe against the floor or wall in the exact position it will be installed. With a pencil, trace the pre-drilled holes (on the safe's bottom for floor and the safe's back for a wall) making a mark. Remove the safe and drill a hole in each of the two traced marks. Make sure the depth and width of the hole is suitable for the anchors that will be placed into the holes. Push an anchor into each hole. Again, hold the safe against the floor or wall in the exact position it will be installed and screw one bolt in each of the anchors from the inside of the safe (see diagram 1).

## 5. USING YOUR SAFE

To open the safe, enter your combination code and confirm by pressing the "A" button. You will hear a beep and the green light will light up. Within 5 seconds, open the door using the knob.

If an incorrect combination is used 3 times consecutively, you must wait for 20 seconds before reattempting to open the safe. If again, after the 20 second wait, an incorrect combination is entered 3 times consecutively, you must wait approximately 5 minutes before reattempting access.

## 6. BATTERY REPLACEMENT WARNING

If the batteries are low, the red light (on the left) will warn you immediately upon an access attempt. To test the batteries, simply input your combination to open the door. If the batteries are low, the red light will light up. If there is no red light when accessing the safe then the batteries are in good condition.

## 7. REPLACING THE BATTERIES

The safe requires 4 size "AA" (1.5V) batteries. Open the safe, then open the battery cover plate (see "Y" in diagram 1) on the back of the door and replace the old batteries. \*\*Upon replacing the batteries you must reprogram your combination using Step 3 above. Use of alkaline batteries is recommended.

## 8. OVERRIDE INSTRUCTION TO OPEN THE SAFE

Your safe comes with a manual override system. If you forget or misplace your combination, remove the small central sticker on the front panel with the key picture on it (see "Z" in diagram 2). Insert the key into the keyhole and turn it counter-clockwise, then turn the knob clockwise (towards the right). This will manually open your safe.\*\*\*DO NOT LEAVE THE KEYS IN THE SAFE\*\*\*

