

# ASSEMBLY INSTRUCTION

Remove all items from the carton. Verify all pieces before assembly

PART	QTY		PART	QTY		PART	QTY	
1	1	Star Base	5	1	Back Support+Arm(pre-assembled)	E	5	Caster
2	1	Cylinder Column	A	4	Allen Bolt 6 x 25 x10 mm	F	2	Cap cover (Upper)
3	1	Seat+Mechanism(pre-assembled)	B	4	Allen Bolt 8 x 25 x 10 mm	G	2	Allen Wrench (Lower)
4	1	Back Frame	C	4	Washer			

**NOTE:**The discarded packaging for the unit can be used as a helpful way to support it during the assembly process.

STEP 1.

(UNDERSIDE)

STEP 2.

STEP 3.

**UNDERSIDE OF CHAIR**

STEP 4.

**BACK OF CHAIR**

**NOTICE:**  
ATTACH BACK TO BACK SUPPORT,  
AND FULLY TIGHTEN ALL SCREWS.

**AS WITH ALL MOVABLE MECANICAL DEVICES; IT IS ADVISED TO PERIODICALLY CHECK TO MAKE SURE ALL BOLTS, SCREWS AND KNOBS ARE FULLY TIGHTENED TO ENSURE STABILITY.**

**MECHANISM OPERATION INSTRUCTION**  
**WHILE SEATED:**

(A) SEAT HEIGHT ADJUSTMENT:  
Pull lever up. Release lever when desired position is reached

(B) BACK TILT ADJUSTMENT:  
Push lever up to release; pull lever down to lock.

(C) TILT TENSION ADJUSTMENT KNOB:  
Rotate knob clockwise/counterclockwise to adjust tilt tension based on body weight.

### PREVENTIVE MAINTENANCE AND WARNING!

- USE THIS PRODUCT ONLY FOR SEATING ONE PERSON AT A TIME.
- DO NOT USE THIS CHAIR AS A STEP STOOL/LADDER.
- DO NOT SIT ON ANY PART OF THE CHAIR EXCEPT THE SEAT.
- DO NOT USE CHAIR UNLESS ALL BOLTS, SCREWS AND KNOBS ARE TIGHT.
- **IT'S ADVISED TO PERIODICALLY CHECK ALL BOLTS, SCREWS AND KNOBS TO BE SURE THEY ARE TIGHT.**
- IF ANY PARTS ARE MISSING, BROKEN, DAMAGED OR WORN, STOP USE OF THE PRODUCT UNTIL REPAIRS ARE MADE USING FACTORY AUTHORIZED PARTS.
- **WARNING: TO AVOID DANGER OF SUFFOCATION, KEEP THIS PLASTIC BAG AWAY FROM BABIES & CHILDREN. DO NOT USE THIS BAG IN CRIBS, BEDS, CARRIAGES, PLAY PENS OR AS HEAD COVERING.**
- FAILURE TO FOLLOW THESE WARNINGS COULD RESULT IN SERIOUS INJURY.

**Edge office chair - EEI595/EEI594** KEEP THIS PAGE FOR FUTURE REFERENCE.