

@theOffice[®]
style made affordable



10 series



LIFETIME WARRANTY

AtTheOffice.com

The 10 Series Features

Ergonomic studies suggest it is best to adjust your chair features in different positions throughout the day so your body does not remain in the same position for too long. The more adjustments you make the better it is for you.

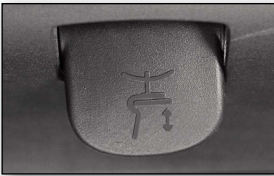


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Armrests are height adjustable for arm and wrist support.

Armrest height is adjusted by pulling up and holding on the finger tabs under the arm pads. This releases the locking mechanism allowing you to adjust the height. Release the tab to lock in place at desired position.



Seat height is adjusted with a right side tab lever.

Adjust the seat height while sitting in the chair. Located under the right side of the seat is a tab lever. Pull the lever up to lower the seat to the desired position, release to lock. To raise take your weight off the seat and pull the lever up the pneumatics will raise the seat, release to lock. Repeat until you find your optimal height.



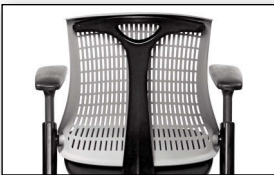
Tilt lock positions is adjusted with a left side tab lever.

Adjust the tilt lock while reclining in the chair. Located under the left side of the seat is a concealed tab. This tab has two positions, up and down. In the upward position the back will freely recline with the movement of your body. Push the tab to the down position will lock the back into a fixed reclined position of your choice. To unlock lean back while pulling the lever up to release the position lock.



Tilt tension knob under the seat controls tilt tension.

Located below the seat is a large knob. Tilt tension is controlled by rotating knob clockwise to tighten and counter clockwise to lessen tension.



T-Shaped spine support move with your natural movements

This feature requires no adjustments. The back is designed with a central T-Shaped post back support that supports your natural body movements. The chair back pivots with your body movements, while providing superior support and comfort.

Your @theOffice chair will provide years of comfort and support.

Chair Care Instructions

Fabric Upholstery

With water based stains like coffee, tea, soft drinks, fruit juices, or milk it is best to use a water-based fabric cleaner or a mixture of mild warm (not hot) soapy water applied with a damp clean white cloth or sponge. Work the solution into foam. Avoid scrubbing. Pat dry with clean white cloth.

With oil and solvent based stains like lipstick, grease, or food oils, it is best to use a dry cleaning solution applied with a damp clean white cloth or sponge. Before cleaning test the cleaning solution on a small inconspicuous area. If there is no discoloring or damage to the fabric, apply the clean-ing solution to the effected area with soft circular strokes. Do not over saturate the material.

- @ Do not over saturate water or cleaning solution during cleaning. This may damage the material.
- @ Be careful not to over rub when cleaning. Rubbing too hard may damage the fabric.
- @ Soak up remaining solution then use another clean white cloth to remove any residue.
- @ Let fabric dry thoroughly and then vacuum well before using.
- @ If these cleaning processes do not work call a professional cleaner.

Molded Plastic and Nylon Surfaces

Wash with a soft cloth with mild detergent and warm water. Rinse thoroughly and dry with a soft clean cloth. Do not use solvents or abrasive cleaners.

Preventive Maintenance & Warning

Use for seating purposes only.

The chair is not to be used by more than one person at one time.

Do not use as step-up device or ladder.

Do not sit on any other part of the chair other than the seat.

Do not use on uneven or rough surfaces.

Do not use until completely assembled according to the instructions with all of the chair parts in the proper place and secured.

Do not use if any parts are broken, damaged, missing or misaligned until replaced by factory approved parts and assembled per the instructions.

Secure all the bolts, screws and fasteners every 6 months.

Dispose of packaging appropriately.

Warning plastic bags are not a toy. Do not place plastic bags over a person head, it may cause suffocation.

Failure to follow these warnings could result in serious injury.