

@theOffice

style made **affordable**



LIFETIME WARRANTY

AtTheOffice.com

The 3 Series Features

Ergonomic studies suggest it is best to adjust your chair features in different positions throughout the day so your body does not remain in the same position for too long. The more adjustments you make the better it is for you.



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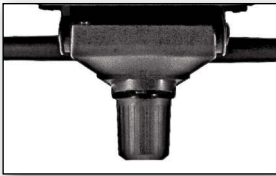
Seat height adjusts with right side lever.

Adjust the seat height while sitting in the chair. Located just under the right side of the seat is a lever. Pull the lever up to lower the seat to the desired position, release to lock. To raise, take your weight off the seat & pull the lever up, release to lock. Repeat until you find your optimal height.



Tilt lock position adjust with left side lever.

Adjust the tilt lock while sitting in the chair. Located under the left side of the seat is a lever. The lever has up and down positions. With the lever pulled to the up position the back will freely recline with the movement of your back. Pushing the lever down will lock the back in an upright position.



Tilt tension knob under the seat controls tilt tension.

Located below the seat is a large knob. Tilt tension is controlled by rotating knob clockwise to tighten and counter clockwise to lessen tension.

Your @theOffice chair will provide years of comfort and support.

Chair Care Instructions

Alterna Leather Upholstery (Alternative Leather Product)

Clean with a soft cloth or soft brush and mild, nonabrasive soap. Wipe soap suds off with clean white cloth before the cleaning solution dries. Repeat to remove stubborn stains. Do not use solvent cleaners which may discolor or degrade the material.

Molded Plastic Surfaces

Wash with a soft cloth with mild detergent and warm water. Rinse thoroughly and dry with a soft clean cloth. Do not use solvents or abrasive cleaners.

Chrome and Polished Aluminum

Clean with non-abrasive mild soap cleaner and a damp cloth. Rub the surface with a soft circular motion until clean. Dry with a soft clean cloth to remove any soap residue. Polished aluminum can be buff shined as needed with a metal paste wax polish.

Preventive Maintenance & Warning

Use for seating purposes only.

The chair is not to be used by more than one person at one time.

Do not use as step-up device or ladder.

Do not sit on any other part of the chair other than the seat.

Do not use on uneven or rough surfaces.

Do not use until completely assembled according to the instructions with all of the chair parts in the proper place and secured.

Do not use if any parts are broken, damaged, missing or misaligned until replaced by factory approved parts and assembled per the instructions.

Secure all the bolts, screws and fasteners every 6 months.

Dispose of packaging appropriately.

Warning plastic bags are not a toy. Do not place plastic bags over a person head, it may cause suffocation.

Failure to follow these warnings could result in serious injury.