



## ***HOW TO SET UP EASEL***

Unfold all three legs. Their self-locking hinges will hold them rigid. Spread outside legs as far as possible. Push notched support bar down into locked position.

## ***THE QUICK GRIP CHART CLAMP***

Fits on the easel by hooking the brackets on the clamp over the edge of the head of the easel. To lock the clamp to the easel head, move the blue spring device located on the back of the head to the upright position. The bullet on the spring should then go into the hole on the back on the chart clamp. This clamp is for use with flip charts and also serves as a support for large charts on displays.

## ***HOW TO FOLD EASEL***

Push in hinge release attached to each leg. Fold up each leg until it snaps onto the top portion of the leg. Push notched arm up and fold easel together.